

# MINUTES

## BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

www.rooseveltufsd.com

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PLANNING MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY JANUARY 12<sup>th</sup>, 2012

5:00 P.M. (Meeting convenes in Public Session)

*“The Relentless Pursuit of Excellence In All That We Do!”*

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The Planning Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday January 12<sup>th</sup>, 2012, at Roosevelt High School, 335 E. Clinton Ave., Roosevelt, NY 11575.

### **I. CALL TO ORDER**

The Board of Education Meeting was called to order by Board President Robert Summerville at 5:30p.m.

### **II. DETERMINATION OF QUORUM**

*The following members of the Board were present:*

Robert Summerville, Board President

Frank Scott, Vice President

Wilhelmina Funderburke, Trustee

Bishop J. Raymond Mackey, Trustee – arrived at 5:45pm

Alfred T. Taylor, Trustee

James Milam, District Clerk

*The following members of the Board were absent:*

None

*The following school administrators were present:*

Robert-Wayne Harris, Superintendent of Schools

Marianna Steele, Ed.D., Assistant Superintendent for Curriculum and Instruction

RG France, Assistant Superintendent for Educational Services

Gene Levenstien, Assistant Superintendent for Business and Operations

Ronald Grotzky, Assistant Superintendent for Human Resources and Professional Development

*The following school administrators were absent:*

None

**I. PLEDGE OF ALLEGIANCE**

**II. SUPERINTENDENT'S REPORT**

- STEMester if Service Grant Award from Youth Service of America – 10 minutes
- Automated Substitute Placement and Absence Management (AESOP) – Ron Grotsky - 10 minutes
- MyLunchMoney.com – Greg Hamilton - 10 minutes
- High School and Middle School Course Catalogs 2012-2013 – Dr. Nisbett – 10 minutes
- Annual Professional Performance Review (APPR) and State Improvement Grant (SIG) Update - 10 minutes

**III. TREASURER'S REPORT** – for the month of November 2011

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**IV. RESOLUTIONS FOR ACTION**

- A. Organizational Items
  - 1. Professional Development
- B. Curriculum and Instruction
- C. Educational Services
- D. Business
  - 1. Change Orders for High School Reconstruction Project
  - 2. Payment To RLI on Previously Approved Settlement Agreement
- E. Human Resources
  - Schedule A - Certified Staff Resolutions
    - 1. Certified Staff Appointments
  - Schedule B - Classified Staff Resolution
  - Schedule C - Extra Duty Stipends for All Staff Resolutions
    - 1. Co-Curricular Clubs/Activities Appointments
  - Schedule D - Certified Staff Tenure Recommendations
  - Schedule E - Substitute Teacher Recommendations
  - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
  - Schedule G – Administrative Internships, Student Teachers,  
Student Observers, Tutors / Federal Work Study Program Students
  - Schedule H – Official Name Change for All Staff

**V. RESOLUTIONS FOR DISCUSSION**

The Board Chairperson is authorized to execute documents approved by the Board.

- A. Organizational Items
  - 1. Approval of Minutes
- B. Curriculum and Instruction
  - 1. Approval of CSE Minutes
  - 2. Out of State Conference
  - 3. Course Offerings
  - 4. Consultant Service Agreement
  - 5. Professional Development
  - 6. Federal and State Funded Grant Awards
- C. Educational Services
  - 1. Nassau BOCES Letter of Intent- 2011-12 ScholarChip Agreement
- D. Business
  - 1. Claims Auditor Report
  - 2. Warrants
  - 3. Budget Transfers
  - 4. Donation
  - 5. Budget Amendment
  - 6. Dissolution of Inactive Extra Classroom Clubs
  - 7. Cafeteria Repair Bid Awards
  - 8. Food Services Consultant
  - 9. Natural Gas Provider
  - 10. Use Of Facilities
- E. Human Resources
  - Schedule A - Certified Staff Resolutions
    - 1. Certified Staff Resolutions
    - 2. Approval of Memorandums of Agreement by and Between The Roosevelt Board of Education and Roosevelt Teachers Association
    - 3. Certified Staff Salary Adjustment
    - 4. Certified Staff Leave Request
    - 5. Rescinding Of Certified Staff Leave Requests
  - Schedule B - Classified Staff Resolution
    - 1. Classified Staff Resolutions
    - 2. Classified Staff Leave Request
  - Schedule C - Extra Duty Stipends for All Staff Resolutions
    - 1. Co-Curricular Clubs/Activities Appointments
    - 2. Rescinding of Coaching
  - Schedule D - Certified Staff Tenure Recommendations
    - 1. Certified Staff Requests For Extension of Probationary Period
  - Schedule E - Substitute Teacher Recommendations
  - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
  - Schedule G – Administrative Internships, Student Teachers, Student Observers, Tutors / Federal Work Study Program Students
    - 1. Field Placement Assignments
  - Schedule H – Official Name Change for All Staff

**VI. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION ITEMS ONLY**

At this time, the public is given the opportunity to address the Board of Education on action items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

**RESOLUTIONS FOR ACTION****A. ORGANIZATIONAL ITEMS****1. PROFESSIONAL DEVELOPMENT**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves Board President Summerville and Board Vice President Scott to attend the NYSSBA Winter Law Conference, "Solving the School Budget Puzzle," to be held at the Islandia Marriot on January 12<sup>th</sup>, 2012. **Total expenses to the District not to exceed \$460.00**
- b. **BE IT FURTHER RESOLVED**, that the Board of Education hereby approves reimbursement for mileage to Mr. Robert Summerville and Mr. Frank Scott, at the standard Federal rate of \$0.55 per mile to attend the above mentioned conference. **Total expenses to the District no to exceed \$65.45.**

**Appropriation in budget code: A1010-406-09-0000**

**MOTION TO APPROVE**

**BY:** Frank Scott      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 5

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**B. CURRICULUM & INSTRUCTION**

**No Items**

**C. EDUCATIONAL SERVICES**

**No Items**

**MOTION TO AMEND THE AGENDA – to vote on Business item 2a first as counsel is present at meeting.**

**MOTION BY:** Frank Scott      **SECOND BY:** Alfred T. Taylor      **YEA:** 5

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**D. BUSINESS****2. PAYMENT TO RLI ON PREVIOUSLY APPROVED SETTLEMENT AGREEMENT**

- a. **BE IT RESOLVED**, that the Board of Education of the Roosevelt Union Free School District, having approved the Memorandum of Understanding, entered into between the District and RLI Insurance Company, dated April 26, 2011, on July 19, 2011, in accordance with its terms and conditions now authorizes payment to RLI Insurance Company, in the sum of \$125,000, pursuant to Sections 5 b and 6 of the Memorandum of Understanding.

**WHEREAS**, Smith Haven Mechanical, Inc. (“Smith Haven”), as contractor, entered into two separate contracts (the “Contracts”) with the Roosevelt Union Free School District (the “District”), as owner, to perform certain Heating, Ventilation and Air Conditioning and Plumbing and Fire Protection work on a project known as the Washington Rose Elementary School SED Project: 28-02-08-03-0-028-001 (the “Project”); and

**WHEREAS**, RLI Insurance Company (“RLI”), as surety for Smith Haven, has made certain claims against the District, set out in a Notice of Claim, dated May 27, 2011, and

**WHEREAS**, RLI commenced a legal action against the District in the Nassau County Supreme Court, on or about March 15, 2010, entitled RLI Insurance Company v. Board of Education of Roosevelt Union Free School District, Nassau Co. Sup. Ct. Index No.: 10-005110; and

**WHEREAS**, during the course of the legal action the District entered into negotiations with RLI, which resulted in the District and RLI entering into a Memorandum of Understanding, dated April 26, 2011, *which includes provisions for the payment to RLI of the total sum of \$500,000, of which \$250,00 has been paid to date*, designed to resolve all claims and open balances on the Project, subject to the approval of the Board of Education (the “Board”) of the District; and

**WHEREAS**, the District and RLI both seek to resolve all claims and legal actions between them in relation to the Project and to close out the Contracts and have been performing pursuant to the terms and conditions of the Memorandum of Understanding; and

**WHEREAS**, RLI has now completed the work required pursuant to Section 5 B of the Memorandum of Understanding, as accepted by the District’s Architect and Construction Manager and is, therefore, due the sum of \$125,000, pursuant to Section 6 of the Memorandum of Understanding

**MOTION TO APPROVE****BY:** Frank Scott**SECOND BY:** Bishop Mackey**YEA:** 5**NAY:** 0**MOTION PASSED****ABSTAIN:** 0

**1. CHANGE ORDERS FOR HIGH SCHOOL RECONSTRUCTION PROJECT**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$15,019 for additional heating services, amending JNS Heating Services' contract from \$5,379,000 to \$5,394,019.
- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$22,454.89 for additional abatement, amending Fortunato Sons Contracting, Inc.'s contract from \$28,774,386 to \$28,796,840.89.

**MOTION TO APPROVE****BY:** Frank Scott**SECOND BY:** Wilhelmina Funderburke**YEA:** 5**NAY:** 0**MOTION PASSED****ABSTAIN:** 0

**E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****SCHEDULE A**  
**Certified Staff Resolutions****1. CERTIFIED STAFF APPOINTMENTS**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff appointment:

**i. Carpenter, Michelle**

Appointment:	Probationary
Position:	Assistant Principal
Tenure Area:	Assistant Principal
Certification:	School Administrator / Supervisor
Effective:	January 17, 2012
Tenure Date:	January 17, 2015
Location:	Roosevelt MS
Replaces:	Jannie West-Mays (Retired)
Salary:	\$130,678.00 (pro-rated)

**Appropriation in budget code: A2020-153-007-0000**

**MOTION TO REMOVE ITEM FROM THE TABLE**

**BY:** Frank Scott

**SECOND BY:** Alfred T. Taylor

**YEA:** 5

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**MOTION TO APPROVE MOTION**

**BY:** Frank Scott

**SECOND BY:** Alfred T. Taylor

**YEA:** 0

**NAY:** 5

**MOTION FAILED**

**ABSTAIN:** 0



**SCHEDULE B**  
**Classified Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

**No Schedule B Actions Submitted for January 12<sup>th</sup>, 2012**  
**Board of Education Meeting**

**SCHEDULE C**  
**Extra Duty Stipends for All Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

**1. CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff members to serve in the following **co-curricular clubs/activities at Centennial ES** during the 2011-2012 school year. All activities are contingent upon sufficient student enrollment. If the clubs are not active, all funds will be deleted and will be paid back to the district.

<u>Club/Activity</u>	<u>Co-Curricular Advisor</u>	<u>Stipend</u>
i. Ferrara, Lisa	Student Council	\$575.00
ii. Henry, Valerie	Newspaper Club	\$1,150.00
iii. Hatalski, Christine	Peace Safety Patrol	\$575.00
iv. Reynolds, Tarsha	Cheerleading Club	\$575.00

**Appropriation in budget code: A2850-158-02-000**

**MOTION TO REMOVE ITEM FROM THE TABLE**

**MOTION BY:** Frank Scott      **SECOND BY:** Alfred T. Taylor      **YEA:** 5  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**MOTION TO AMEND**

**BY:** Frank Scott      **SECOND BY:** Bishop Mackey      **YEA:** 5  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**1. CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS AMENDED**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff members to serve in the following **co-curricular clubs/activities at Centennial ES** during the 2011-2012 school year. All activities are contingent upon sufficient student enrollment. If the clubs are not active, all funds will be deleted and will be paid back to the district. *\$2,114.00 will be transferred into the below budget code in order to cover expenses.*

<u>Club/Activity</u>	<u>Co-Curricular Advisor</u>	<u>Stipend</u>
<b>i. Ferrara, Lisa</b>	Student Council	\$575.00
<b>ii. Henry, Valerie</b>	Newspaper Club	\$1,150.00
<b>iii. Hatalski, Christine</b>	Peace Safety Patrol	\$575.00
<b>iv. Reynolds, Tarsha</b>	Cheerleading Club	\$575.00

**Appropriation in budget code: A2850-158-02-000**

**MOTION TO APPROVE AS AMENDED**

**BY:** Alfred T. Taylor

**SECOND BY:** Frank Scott    **YEA:** 5

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**SCHEDULE D**

**Certified Staff Tenure Recommendations**

**No Schedule D Actions Submitted for January 12<sup>th</sup>, 2012  
Board of Education Meeting**

**SCHEDULE E**

**Substitute Teacher Recommendations**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

**No Schedule E Actions Submitted for January 12<sup>th</sup>, 2012  
Board of Education Meeting**

**SCHEDULE F**

**Adult / Continuing Education Resolutions**

**EPE (Employee Preparation Education)/WIA (Workforce Investment Area)  
Program Resolutions**

**No Schedule F Actions Submitted for January 12<sup>th</sup>, 2012  
Board of Education Meeting**

**SCHEDULE G**

**Administrative Internships, Student Teachers, Student Observers,  
Tutors/Federal Work Study Program Students**

**No Schedule G Actions Submitted for January 12<sup>th</sup>, 2012  
Board of Education Meeting**

**SCHEDULE H**

**Official Name Change for All Staff**

**No Schedule H Actions Submitted for January 12<sup>th</sup>, 2012  
Board of Education Meeting**

**RESOLUTIONS FOR DISCUSSION**

**A. ORGANIZATIONAL ITEMS**

**1. APPROVAL OF MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

- i. **November 17<sup>th</sup>, 2011**
- ii. **December 22<sup>nd</sup>, 2011**

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**B. CURRICULUM & INSTRUCTION**

**1. APPROVAL OF CSE MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the month of November 15, 2011 to December 15, 2011.

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**2. OUT OF STATE CONFERENCE**

- a. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state professional development conference, **Intervention Convention 2012** for Dr. Marianna Steele and Darleen Peterson to be held in Harbor Beach, Florida on February 8-10, 2012, **Total expenses to the District not to exceed \$500.00.**

**Funding Source F2110-406-12-5500**

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**3. COURSE OFFERINGS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the first reading of the 2012 – 2013 Roosevelt Middle School Course Offerings.
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the first reading of the 2012 – 2013 Roosevelt High School Course Offerings.

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**4. CONSULTANT SERVICE AGREEMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves Dr. Audrey Cohan, independent consultant, to provide ESL and Language Acquisition professional development from February 1, 2012 to June 30, 2012. Payment not to exceed \$800.00 per day, or more than \$4,000.00 per year.

**Funding Source F2110-469-12-0293**

**Moved to January 26<sup>th</sup> 2012  
Individual Agenda**

**5. PROFESSIONAL DEVELOPMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves reimbursement for the following teachers who attended Professional Development at the PPS Summer Institute at the RTS hourly contractual rate of \$38.05. **Funding not to exceed \$266.35.**

**Funding Source F2250- 150-11-5032**

Participant	# Hours	Payment
i. Agyeman, Akosua	2 hours	\$76.10
ii. Catherine Burnett-Beasley	5 hours	\$190.25

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**6. FEDERAL AND STATE FUNDED GRANT AWARDS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the 2011-2012 STEMester of Service Grant Award from Youth Service America, in the amount of \$5,000.00.

Grant Name	Status	Amount	Fiscal Year
STEMester	Competitive	\$5,000.00	1/16/2012 – 4/22/2012

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**C. EDUCATIONAL SERVICES****1. NASSAU BOCES LETTER OF INTENT- 2011-12 SCHOLARCHIP AGREEMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the letter of intent between Nassau BOCES and the Roosevelt Senior High School to secure ScholarChip services for the next three years. ScholarChip will provide the following services for the high school, on-site student identification card management as well as point of access attendance. Services rendered shall not exceed \$27,672.00 for the 2011-12 school year; \$14,785.00 for the 2012-13 school year; and \$ 15,232.00 for the 2013-14 school year: Total cost not exceed \$57,689.00.

**Appropriation in budget code: A2805-490-09-0000**

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**D. BUSINESS****1. CLAIMS AUDITOR REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of November, 2011.

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**2. WARRANTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of November, 2011 as approved by the Claims Auditor.

FUND NAME	FUND	NOVEMBER
General Fund	Fund F	3,457,601.69
Federal/State Grants	Fund A	475,446.25
Capital Projects	Fund H	1,891,671.12
Cafeteria	Fund C	126,599.93
Trust and Agency	Fund T & A	468,669.03
Debt Service	Fund V	No Payment Made
Academic Improvement Grant	Fund AIG 1	No Payment Made

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**3. BUDGET TRANSFERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following budget transfers:

From Account #	To Account #	Amount	Payee and/or Purpose
A9901.960-09-0000	A1670.490-09-0000	\$89,348.00	To allocate funds for additional BOCES charges.
A1680.491-09-0000	A2010.490-09-0000	\$17,000.00	To allocate funds for additional BOCES charges
A2110.493-08-0000	A2010.490-09-0000	\$17,000.00	To allocate funds for additional BOCES charges
A9901.960-09-0000	A2010.491-09-0000	\$331,420.00	To allocate funds for additional BOCES charges
A9901.960-09-0000	A2250.490-09-0000	\$505,721.00	To allocate funds for additional BOCES charges
A9901.960-09-0000	A2250.491-09-0000	\$341,675.00	To allocate funds for additional BOCES charges
A2630.490-09-0000	A2280.490-09-0000	\$63,345.00	To allocate funds for additional BOCES charges
A9901.960-09-0000	A2110.473-11-0000	\$995,430.00	To allocate funds to Charter Schools for increase in student enrollment
A1310.150-09-0000	A1240.150-09-0000	\$24,000.00	To account for staff relocation to different building.
A1620.162-08-0000	A1620.162-05-0000	\$17,000.00	To account for staff relocation to different building.

**BUSINESS****BUDGET TRANSFERS (continued)**

From Account #	To Account #	Amount	Payee and/or Purpose
A1620.162-08-0000	A1620.162-07-0000	\$15,000.00	To account for staff relocation to different building.
A2110.120-02-AIG2	A2110.120-04-AIG2	\$155,000.00	To account for staff relocation to different building.
A2110.120-05-AIG2	A2110.123-02-AIG2	\$41,000.00	To account for staff relocation to different building.
A2110.130-08-0000	A2110.123-05-AIG2	\$30,000.00	To account for staff relocation to different building.
A2110.130-08-0000	A2110.130-07-AIG2	\$21,000.00	To account for staff relocation to different building.
A2250.130-08-0000	A2250.120-02-AIG2	\$90,000.00	To account for staff relocation to different building.
A2250.130-08-0000	A2250.130-07-0000	\$57,600.00	To account for staff relocation to different building.
A2250.130-08-0000	A2250.150-09-1800	\$16,695.00	To account for staff relocation to different building.
A2250.130-08-0000	A2250.156-09-1800	\$5,160.00	To account for staff relocation to different building.
A9901.960-09-0000	A1420.441-09-0000	\$50,000.00	To allocated funds for increased legal services
A9901.960-09-0000	A1420.443-09-0000	\$50,000.00	To allocated funds for increased legal services
	<b>TOTAL</b>	<b>\$2,933,394.00</b>	

**Moved to January 26<sup>th</sup> 2012  
Individual Agenda**

**4. DONATION**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following items as part of the previously approved Cablevision MSG Varsity program known as “Everything High School” at no cost to the School District. This program will benefit 90 Communication Media Students under the direction of Vivian Isom and includes the following:

- i.** \$1,000 General Supplies
- ii.** \$1,000 Advisor Stipend
- iii.** \$1,500 In the form of gift cards to purchase AV equipment  
(Contingent on submission of content)
- iv.** \$1,500 Merit Based Scholarship  
(Contingent on submission of 40 videos by May 15, 2012 and 20 of these videos must be before 12/15/2011)

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**



**5. BUDGET AMENDMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following amendments to the 2011-2012 budget in the amount of \$2,000 as a result of the MSG donation.

**Appropriation Code:       A2110-520-08-0000   \$1,000 Supplies**  
**Appropriation Code:       A2850-158-08-0000   \$1,000 Salaries**

**Moved to January 26<sup>th</sup> 2012**

**Consent Agenda**

**6. DISSOLUTION OF INACTIVE EXTRA CLASSROOM CLUBS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby dissolves the following clubs and further, that the dissolved clubs' balance to be distributed equally to all remaining clubs.

**CLUBS**

<b>i. Class of 2009</b>	<b>v. Public Speaking</b>
<b>ii. Class of 2010</b>	<b>vi. Yearbook 2009</b>
<b>iii. Class of 2011</b>	<b>vii. Yearbook 2010</b>
<b>iv. Hospitality</b>	<b>viii. Yearbook 2011</b>

- b. **BE IT FURTHER RESOLVED**, whereas, the Yearbook Club of 2009, 2010 and 2011 still has a balance, the balance will be allocated to the Yearbook Club.

**Moved to January 26<sup>th</sup> 2012**

**Individual Agenda**

**7. CAFETERIA REPAIR BID AWARDS**

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education hereby approves the following results from the Thursday December 20, 2011 Cafeteria Kitchen Equipment Maintenance Repair Bid Award Opening for the period of January 27<sup>th</sup>, 2012 through January 26<sup>th</sup>, 2013.

**SUMMIT RESTAURANT REPAIRS****Kitchen Equipment – Maintenance and Repair**

Normal Service	Emergency Service	OT Weekend Holiday	Material Costs	Payment Discount
\$104/hour	\$104/hour	\$104/hour	MSRP less 30% * *Hobart Brand Equipment priced at MSRP +30%	None

**Kitchen Refrigerator – Maintenance and Repair**

Normal Service	Emergency Service	OT Weekend Holiday	Material Costs	Payment Discount
\$104/hour	\$104/hour M to Fri 8:00 am to 4:30 pm	\$160/hour	MSRP less 30%	None

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**8. FOOD SERVICES CONSULTANT**

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education approves the Food Services Consultant Agreement between Roosevelt Union Free School District and **H.M.B. Consultants**, for the purpose of the food services bid preparation. **Funding not to exceed \$8,000.00.**

**Appropriation code: C2860.409-09**

(Tabled at the October 27<sup>th</sup>, 2011 Meeting  
for further discussion and negotiation)

**Moved to January 26<sup>th</sup> 2012  
Individual Agenda**

**9. NATURAL GAS PROVIDER**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts Natgasco, replacing National Grid, as the natural gas provider for District, effective as of December 1<sup>st</sup>, 2011. Invoicing will continue through National Grid.

**Appropriation Codes:**      **A1620.414-02-0000**  
   **A1620.414-03-0000**  
   **A1620.414-04-0000**  
   **A1620.414-05-0000**  
   **A1620.414-07-0000**  
   **A1620.414-08-0000**

(Tabled at the December 22<sup>nd</sup> 2011 Meeting  
per the advice of Legal Counsel)

**Moved to January 26<sup>th</sup> 2012**  
**Individual Agenda**

**\*\*Board Trustee Bishop Mackey left the meeting at 9:14pm and returned at 9:16pm\*\***

**10. USE OF FACILITIES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities Request for the Roosevelt PAL to use the Centennial Avenue Elementary School gymnasium to hold soccer practice, on Mondays and Wednesdays from 6:00pm to 8:15pm during the period of November to April 2012. The Use of Facility charges for this event, per the present fee schedule are \$1,100 (February to April 2012)
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities Request for the Roosevelt PAL to use the Middle School at Ulysses Byas Elementary School gymnasium to hold basketball practice, on Mondays and Thursdays from 6:00pm to 8:00pm during the period of December to April 2012. The Use of Facility charges for this event, per the present fee schedule are \$600 (February to March 2012)
- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities Request for the Girl Scouts to use a classroom at Centennial Elementary School for a short term program, on Thursdays from 2:30pm to 3:30pm during the period of January to February 2012. There are no Use of Facility charges for this event, per the present fee schedule.

**Moved to January 26<sup>th</sup> 2012**  
**Individual Agenda**

**E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****SCHEDULE A**  
**Certified Staff Resolutions****1. CERTIFIED STAFF RESOLUTIONS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby appoints **Carmen Rivera**, to the position of Secondary Literacy Coach (location - High School) for the Roosevelt Union Free School District. This appointment is to a non-tenure bearing position, dependent upon funding pursuant to a **School Improvement Grant** from the New York State Education Department. The term of the appointment is effective **January 30, 2011, 2011 through June 30, 2012**, unless employment is terminated sooner at the discretion of the Board, and such service is at the pleasure of the Board of Education. There is no tenure associated with this position. The 2011-2012 annual salary for this position will be in accordance with the Roosevelt Teachers Association collective bargaining agreement, specifically, Level: BA +45 Step 9 \$75,382.00 (pro-rated). By accepting this appointment, Ms. Rivera is accepting a limited term assignment. Ms. Rivera holds the following certifications: **Certification TBD**

**Funding Source: SIG / F2110-150-12-5123**

**Moved to January 26<sup>th</sup> 2012**  
**Individual Agenda**

**2. APPROVAL OF MEMORANDUMS OF AGREEMENT BY AND BETWEEN THE ROOSEVELT BOARD OF EDUCATION AND ROOSEVELT TEACHERS ASSOCIATION:**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement for **Roosevelt MS Football Coaches** dated October 19, 2011 and authorizes the President of the Board to execute the same.
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement for **Roosevelt Extra Duty Stipends** dated October 19, 2011 and authorizes the President of the Board to execute the same.
- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement for **Robotics** dated November 22, 2011 and authorizes the President of the Board to execute the same.

**Moved to January 26<sup>th</sup> 2012**  
**Individual Agenda**



**3. CERTIFIED STAFF SALARY ADJUSTMENT**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary adjustment for the following certified teacher:

**i. Wilkes, Dawn**

Position: Elementary (Math Curriculum Specialist)  
teacher  
Location: Washington Rose ES  
Effective: December 9, 2011  
From: MA/Step 22 \$107,908.00  
To: MA+30/Step 22 \$112,254.00 (pro-rated)

**Appropriation in budget code: A2110-123-05-AIG2**

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**4. CERTIFIED STAFF LEAVE REQUEST**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified staff member:

**i. De Jesus, Jesenia**

Position: Pre-K Teacher  
Location: Ulysses Byas ES  
Reason: Maternity Leave  
Paid Leave: February 27, 2012-April 17, 2012  
Unpaid Leave: April 18, 2012-June 30, 2012

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**5. RESCINDING OF CERTIFIED STAFF LEAVE REQUESTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds the leave request (from the November 3, 2011 Board of Education Supplemental Agenda 1) which read as follows:

**“BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified teacher:

**Schleicher, Loren**

Position:	Teacher
Location:	Ulysses Byas ES
Reason:	Childcare
FMLA/Paid Leave:	November 14, 2011 – January 19, 2012
FMLA/Unpaid Leave:	January 20, 2012 – February 3, 2012”

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**SCHEDULE B**  
**Classified Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

**1. CLASSIFIED STAFF RESOLUTIONS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following classified staff appointment:

**i. Diallo, Sandra**

Appointment:	Probationary
Position:	Teacher Aide
Effective:	January 31, 2012
Location:	Centennial ES
Probationary Period:	January 31, 2012 – July 30, 2012
Replaces:	Brenda Lee
Level:	Step 1
Salary:	\$21,626.00 (pro-rated)

**Appropriation in budget code: A2250-163-09-0000**

**Moved to January 26<sup>th</sup> 2012**  
**Individual Agenda**

- b. BE IT RESOLVED**, that that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff member to serve as a **Smart Scholar Clerical at Roosevelt HS** during the 2011-2012 school year. Position functions after school approximately eight (8) times per month not to exceed \$5,900.00. The clerical rate is based on the individual's hourly rate.

<u>Name</u>	<u>Rate</u>
<b>i. Davis, Maereatha</b>	\$26.17/hr

**Funding Source: F2110 150-160-1216**

**Moved to January 26<sup>th</sup> 2012**  
**Consent Agenda**



**2. CLASSIFIED STAFF LEAVE REQUEST**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the return from leave request for the following classified staff member:

**i. Chery, Jean**

Position:	Security Aide
Location:	Roosevelt HS
Reason:	Security License Renewed
Effective:	December 14, 2011

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**SCHEDULE C**

**Extra Duty Stipends for All Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

**1. CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **School Function Supervisors and Security at Roosevelt MS** for the 2011-2012 school year. Individuals listed below represents an available pool. Supervisors will be selected as needed and at the discretion of the Principal. The stipend for this position is the RTA contractual rate of **\$32.43 per hour**, not to exceed \$64.39 per event.

Name

- i. McCray, Leo**
- ii. Farbman, Barbara**
- iii. Bilella, Joe**
- iv. Maragh, Jason**
- v. Cheswick, Joan**

**Funding Source: F2855 159 07 0000**

**Moved to January 26<sup>th</sup> 2012  
Individual Agenda**

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT  
CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS (continued)**

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff members to serve in the following **co-curricular clubs/activities at Roosevelt MS** during the 2011-2012 school year. All activities are contingent upon sufficient student enrollment. If the clubs are not active, all funds will be deleted and will be paid back to the district.

<u>Co-Curricular Advisor</u>	<u>Club/Activity</u>	<u>Stipend</u>
i. <b>Vilceus, Nataesha</b>	8 <sup>th</sup> Grade Class Sponsor	<b>\$1,267.00</b>
ii. <b>Williams, Lauren</b>	7 <sup>th</sup> Grade Class Sponsor	<b>\$1,267.00</b>

**Appropriation in budget code: F2850 158 07 0000**

**Moved to January 26<sup>th</sup> 2012  
Individual Agenda**

- c. BE IT RESOLVED**, that that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff member to serve as a **Smart Scholar Mentor at Roosevelt HS** during the 2011-2012 school year. Position functions after school approximately eight (8) times per month not to exceed \$1,850.00. The rate for this position is based on the RTA contractual rate.

<u>Name</u>	<u>Rate</u>
i. <b>O'Brien, Sean</b>	\$38.05/hr

**Funding Source: F2110-151-12-1215**

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**2. RESCINDING OF COACHING**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds **Jeffrey Enck's appointment to Boys Varsity Football Assistant Coach for the 2011-2012 school year** (approved at the September 22, 2011 Board of Education agenda). This individual served no time and shall receive no compensation for this position.

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds **Rashon Cook's appointment to Boys Junior Varsity Football Assistant Coach for the 2011-2012 school year** (approved at the September 22, 2011 Board of Education agenda). This individual served no time and shall receive no compensation for this position.

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT  
RESCINDING OF COACHING (continued)**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for **fall and winter season coaching** positions for the 2011-2012 school year. All athletic activities are based on sufficient student enrollment. If any activities are not active, the stipends will be rescinded and the funds will be paid back by employee.

**i. Gbaud, Ebony**

Position:	Boys Junior Varsity Football Assistant Coach
Season:	Fall / August 17, 2011 – November 27, 2011
Rate:	\$3,231.00

**ii. Harper, Thomas**

Position:	Boys Varsity Bowling Coach
Season:	Winter / November 16, 2011 – March 4, 2012
Rate:	\$2,906.00

**iii. Woods, Akeem**

Position:	Boys Junior Varsity Basketball Coach
Season:	Winter / November 16, 2011 – March 4, 2012
Rate:	\$3,321.00

**iv. Cooke, Rashon**

Position:	Boys Varsity Football Assistant Coach
Season:	Fall / August 17, 2011 – November 27, 2011
Rate:	\$4,605.00

**Appropriation in budget code: A2855-158-08-001**

**Moved to January 26<sup>th</sup> 2012  
Individual Agenda**

**SCHEDULE D**  
**Certified Staff Tenure Recommendations**

**1. CERTIFIED STAFF TENURE RECOMMENDATIONS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves granting tenure to the following certified staff member:

**i. Johnson, Amy**

Tenure Area:	Teaching Assistant
Status:	Teaching Assistant
Location:	Centennial ES
Certification:	Teaching Assistant Level 1 Sept. 1, 2010 – Aug. 31, 2013
Hire Date:	March 27, 2009
Tenure Date:	March 27, 2012

**Moved to January 26<sup>th</sup> 2012**  
**Individual Agenda**

**SCHEDULE E**  
**Substitute Teacher Recommendations**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

**No Schedule E Actions Submitted**  
**for January 12<sup>th</sup>, 2012**  
**Board of Education Meeting**

**SCHEDULE F****Adult / Continuing Education Resolutions****EPE (Employee Preparation Education)/WIA (Workforce Investment Area)  
Program Resolutions****No Schedule F Actions Submitted  
for January 12<sup>th</sup>, 2012  
Board of Education Meeting****SCHEDULE G****Administrative Internships, Student Teachers, Student Observers,  
Tutors/Federal Work Study Program Students**

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

**1. FIELD PLACEMENT ASSIGNMENTS****STUDENT OBSERVERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Student Observers** to complete their field placement assignment at Roosevelt UFSD. The following students are not a full time employee of Roosevelt UFSD:

<u>Name</u>	<u>Attending School</u>	<u>Assigned School</u>
i. Del La Rosa, Margarita	SUNY Old Westbury	Centennial ES
ii. McGibbon, Emily	SUNY Old Westbury	Centennial ES
iii. Ohlman, Haily	SUNY Old Westbury	Centennial ES

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT  
FIELD PLACEMENT ASSIGNMENTS (continued)**

**TUTORS**

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Smart Scholar Tutors** from SUNY Old Westbury and The Health & Welfare College Council of Long Island to complete their field placement assignment at the Roosevelt HS.

Name

- i. Forakis, Despina**
- ii. McManus, Christina**
- iii. Schmidt, Kenneth**
- iv. Abhishek, Kuma**

**Moved to January 26<sup>th</sup> 2012  
Consent Agenda**

**SCHEDULE H**

**Official Name Change for All Staff**

**No Schedule H Actions Submitted for  
for January 12<sup>th</sup>, 2012  
Board of Education Meeting**





**SUPPLEMENTAL AGENDA 2  
BOARD OF EDUCATION MEETING  
THURSDAY, JANUARY 12<sup>th</sup>, 2012**

**A. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**

**SCHEDULE A  
Certified Staff Resolutions**

**1. CERTIFIED STAFF RESIGNATIONS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent the Board of Education hereby approves the following certified staff member's resignation:

**i. Tucker, Robert, Ed. D.**

Position:	Principal
Location:	Roosevelt MS
Hire Date:	July 2, 2008
Resignation:	February 3, 2012
Reason:	Retirement

**MOTION TO APPROVE**

**BY:** Alfred T. Taylor

**SECOND BY:** Bishop Mackey

**YEA:** 5

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**XIV. ADJOURNMENT**

**TIME:** 10:21pm

**MOTION BY:** Frank Scott

**SECOND BY:**

**YEA:** 5

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0